



Site-Based Training Catalog & Package Pricing

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Partnership for After School Education (PASE)

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Table of Contents

Description & Process	3
Package Pricing and Services for NYC-Based Nonprofit Organizations	3
Requesting Service	3
Foundational Topics	4
Behavior Management	4
Conflict Resolution	4
Ages and Stages of Child Development	4
Youth Development Principles.....	4
Creating Physically Safe Spaces	5
Summer Learning	5
Best Practices for Summer Programming.....	5
Making the Most of Summer Field Trips.....	5
Summer Culminating Events.....	6
Program Design.....	6
Effective Lesson Plans	6
Effective Homework Help	6
Outcomes and Assessment.....	7

Description & Process

PASE offers on-site and virtual professional development services, designed for programs that serve elementary, middle school, and/or high school youth. Informed by current research and trends, our budget-friendly services include engaging and effective workshops; immediate and long-lasting results; top of the field trainers; and alignment with School Age Child Care (SACC) training topics.

All PASE professional development package offerings include one workshop, training materials, certificates of completion for participants, and an evaluation summary.

Package Pricing and Services for NYC-Based Nonprofit Organizations

In Person Workshop (1 topic)	Virtual Workshop (1 topic)	Tailored Workshop (1 topic)
2 hours \$900* Up to 30 participants	1.5 - 2 hours \$900* Up to 50 participants	Starting at \$1000

*updated pricing effective Jan. 1, 2021. Cost will increase with any special requests or changes beyond the standard workshop as described in the workshop description.

Requesting Service

To set up site-based services, fill out the [Inquiry Form](#) to complete an intake survey that will include selecting topics, dates, and times. From there, a PASE staff will follow up for additional information. Once the workshop is confirmed, PASE creates a Memorandum of Understanding (MOU) which outlines services, deliverables, and costs, along with an invoice. Note that the **Inquiry Form must be completed a minimum of one month prior to the date of service** being requested and **MOU must be signed at least three weeks prior**. Payment is due 15 days after completion of trainings.

Foundational Topics

Behavior Management

To successfully manage groups, practitioners need to understand the underlying causes of common behavior problems. In this foundational workshop, participants will explore these causes, learn developmentally appropriate strategies for managing challenging behaviors and make links to program policies regarding dealing with these behaviors.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (1) Environment / Climate; (3) Relationships; (5) Programming/Activities; (7) Youth Participation/Engagement

Conflict Resolution

This workshop will cover the basics of conflict resolution and effective communication. By exploring the roots of conflict, participants will gain new strategies not only for dealing positively with conflict, but also for helping children and youth manage conflicts. Participants will have the opportunity to practice conflict mediation skills through role-plays and active listening.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; (3) Child day care program development

Links to NYS QSA Elements: (1) Environment/Climate; (3) Relationships

Ages and Stages of Child Development

In this foundational workshop, participants will learn about the stages of child development to gain a broader understanding of the needs of children. Participants will also engage in activities that support the healthy development of children and will learn how to plan and integrate activities that support various developmental levels and stages.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming / Activities; (7) Youth Participation/Engagement

Youth Development Principles

This workshop will provide participants with an introduction to the YD principles framework that can inform your afterschool policies and practices. Participants will learn strategies and activities that they can implement into their practice to support the healthy development and resiliency of children. Using a strengths perspective, participants will learn how to incorporate asset-based activities that promote positive practices.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming / Activities; (7) Youth Participation/Engagement

Creating Physically Safe Spaces

In this workshop, participants will learn how to spot safety hazards and make appropriate changes to keep youth safe; understand safety procedures for indoor and outdoor environments, such as fire drills, evacuations, field trips and travel, and inter-agency communication; and gain a better understanding of effective communication and emergency response systems with program stakeholders, including parents, agency headquarters, and if school-based, designated building administrators. Participants will review School Age Child Care (SACC) regulations related to safety and understand what their site's safety plan should include.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development; (4) Safety and security procedures; (5) Business record maintenance and management

Links to NYS QSA Elements: (1) Environment/Climate; (2) Administration/Organization; (4) Staffing/Professional Development

Summer Learning

Best Practices for Summer Programming

This workshop will explore strategies for providing high quality summer programming that engages youth in fun, developmentally appropriate learning activities, focusing on how staff can be intentional about programming choices so that individual program days are transformed into a rich summer-long experience. All participants will receive access to PASE's Summer Learning Guide.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

Making the Most of Summer Field Trips

In this workshop, participants will learn strategies for creating fun, developmentally appropriate learning experiences on summer field trips and will explore the planning and project work associated with field trips. Participants will leave with ideas for field trips and sample materials and resources for field trip planning.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) Principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the

physical, social and developmental needs of children; behavior management and discipline; promoting play and physical activity; individual development variation and learning styles; (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

Summer Culminating Events

This workshop will focus upon the planning and execution of successful summer culminating events. Participants will explore how to integrate the culminating event into program planning so that it is a true showcase of all that is accomplished throughout the summer.

Audience: Directors and Experienced Line Staff

SACC Training Topics Satisfied: (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (7) Youth Participation/Engagement

To access supporting resources, go to pasesetter.org/initiatives/summer-learning

Program Design

Effective Lesson Plans

In this workshop, participants will review the components of an effective lesson plan, including ways to develop clear learning objectives, apportion time, address learning styles, and keep children engaged. Participants will also explore how to plan lessons that build off one another and gain a better understanding of how they can take a general lesson or theme and create extension activities that cover different disciplines. Lesson planning templates, curriculum resources and organizational planning tools will be provided.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, individual development variation and learning styles; (3) Child day care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (4) Staffing/Professional Development; (5) Programming/Activities; (6) Linkages between day and after school; (7) Youth Participation/Engagement

Effective Homework Help

In this workshop, participants will learn techniques for setting a tone and environment that encourage effective study skills and allow youth to complete homework. Participants will explore some ways to effectively manage the entire group while tutoring individuals, and activities to use with children who finish their homework before the rest of the group. Participants will also learn about different approaches to homework – homework time versus homework help.

Audience: Directors and Line Staff

SACC Training Topics Satisfied: (1) principles of childhood development, focusing on the developmental stages of the age groups for which the program provides care; include such things as meeting the physical, social and developmental needs of children, including those with special needs; behavior management and discipline; individual development variation and learning styles (3) Child day care program development

Links to NYS QSA Elements: (5) Programming/Activities; (6) Linkages Between Day and After-School

Outcomes and Assessment

This workshop will focus on the use of outcomes and indicators for afterschool programs. Participants will explore the main youth outcomes and what they tell us about the focus and objective of one's afterschool program; the indicators for youth development outcomes and how they can be used for planning program activities; and how the identified outcomes and indicators can drive evaluation, key questions, and methodologies. Participants will also be exposed to sample measurement tools and sample data in order to make links between program practices, evaluation of youth outcomes, and communicating these results to various stakeholders. All participants will receive access to PASE's Afterschool Youth Outcomes Inventory.

Audience: Directors

SACC Training Topics Satisfied: (3) Child day care program development; (5) Business record maintenance and management

Links to NYS QSA Elements: (2) Administration/Organization; (8) Parent/Family/Community Partnerships; (9) Program Sustainability/Growth; (10) Measuring Outcomes/Evaluation

To access supporting resources, go to pasesetter.org/initiatives/youth-outcomes